

Boards/Governing Bodies Meeting in Common

Date of meeting		4 February 2021	
Agenda Item	8	Paper No	EM24

Reports from Board Sub-Committees (December 2020 and January 2021)

<p>Key issues / summary of paper</p>	<p>This paper summarises the business of Board Sub-Committees which have taken place in the past two months.</p> <p>A number of Committees meetings in December and January and February 2021 were stood down due to operational pressures during the pandemic incident response and winter period. In addition the frequency of some meetings has been reduced, in order streamlining corporate business in the period to 31 March 2021, in advance of the CCG merger.</p> <p><u>West Hampshire CCG</u></p> <p>In accordance with the CCG's agreed 'lean' arrangements, when a confidential meeting of a Committee has taken place a summary report is prepared outlining:</p> <ul style="list-style-type: none"> • When a Committee meeting has taken place. • An overview of the business undertaken during the Committee meetings, including any decisions taken 'virtually'. • A copy of the minutes of the meeting, approved by Chair's action. • The date of the next meeting. <p>Attached are reports from the following Committees, in alphabetical order:</p> <ul style="list-style-type: none"> • Clinical Governance Committee – chaired by Judy Gillow (lead director Ellen McNicholas) • Finance and Performance Committee – chaired by Alison Rogers (lead director Mike Fulford) <p><u>Meetings held in common</u></p> <p>A meeting was held in common of the Partnership CCGs' Audit and Risk Committees and the West Hampshire CCG Audit Committee on 28 January 2021. The meetings will be submitted to the next meeting in common of the Boards.</p>
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Actions requested / Recommendation	<p>The West Hampshire Clinical Commissioning Group Board is asked to receive the reports from Board Sub-Committees, including the operation of ‘lean’ governance arrangements for the meetings of the:</p> <ul style="list-style-type: none"> • Clinical Governance Committee • Finance and Performance Committee <p>The Hampshire and Isle of Wight Partnership Board and West Hampshire Clinical Commissioning Group Board are asked to receive the report from the meeting held in common of the Audit and Risk Committees</p>
Principal risk(s) relating to this paper	<p>There are no risks arising from this paper.</p>
Other committees / groups where evidence supporting this paper has been considered.	<p>West Hampshire CCG Audit Committee, Clinical Governance Committee and Finance and Performance Committee</p> <p>Hampshire and Isle of Wight Partnership of CCGs – Audit and Risk Committee.</p>
Financial and resource implications / impact	<p>There are no new financial implications arising from this paper.</p>
Legal implications / impact	<p>There are no legal implications arising from this paper.</p>
Public involvement – activity taken or planned	<p>Not applicable.</p>
Equality and Diversity – implications / impact	<p>This paper does not request decisions that impact on equality and diversity.</p>
Report Author(s)	<p>Ian Corless, Board Secretary, West Hampshire CCG Steve Cummins, Governance Manager, Hampshire and Isle of Wight Partnership of CCGs</p>
Sponsoring Director(s)	<p>West Hampshire CCG Clinical Governance Committee – chaired by Judy Gillow lay member for quality and PPI (lead director Matthew Richardson, deputy director of quality and nursing)</p> <p>West Hampshire CCG Finance and Performance Committee – chaired by Alison Rogers, lay member for strategy and finance (lead director Mike Fulford, chief operating officer)</p> <p>Audit and Risk Committees held in common – convened by Judy Venables, Non Executive Director and Audit Committees Chair, Hampshire and Isle of Wight Partnership of CCGs</p>
Date of paper	<p>29 January 2021</p>