

NHS Continuing Healthcare (CHC) Funded Equipment provision

For bespoke or specialist items that require a specific prescription in order to meet a patient's long term (i.e. not for short term rehabilitation) clinical needs. Items must be clinically indicated with robust reasoning and justification.

Patient/client must be in receipt of full CHC funding. Clients in receipt of Funded Nursing Care (FNC) are not eligible.

Care setting

Residential/Nursing Homes – Below states what the care facility should provide:

“<https://www.england.nhs.uk/wp-content/uploads/2018/05/2-nhs-standard-contract-2017-19-particulars-service-conditions-may-2018.pdf>”

17.1 The Provider must ensure that the Services Environment and the Equipment comply with the Fundamental Standards of Care.

17.2 Unless stated otherwise in this Contract, the Provider must at its own cost provide all Equipment necessary to provide the Services in accordance with the Law and any necessary Consents.

17.3 The Provider must ensure that all Staff using Equipment, and all Service Users and Carers using Equipment independently as part of the Service User's care or treatment, have received appropriate and adequate training and have been assessed as competent in the use of that Equipment.”

Patient's own home:

Standard Hampshire Equipment Stores catalogue items should be ordered and funded in the usual way.

Ceiling Track Hoists. Patient should be assessed for eligibility for Disabled Facilities Grant (DFG) by Local Authority *in first instance*. If patient is not eligible for DFG, then CHC funding to be applied for using attached form to be submitted to NHS Continuing Healthcare (CHC) for decision via email to WHCCG.continuingcare@nhs.net

Learning Disability Settings: Please note this varies from building to building on some sites.

If Patient has their own rent book, provision can be procured via statutory equipment stores by negotiation.

If setting is classed as a care home, statutory equipment providers will not procure. See guidance at 2 a) above.

NHS Continuing Healthcare (CHC) Funded Equipment provision

Bespoke or Specialist item should be applied for by completing the new application form (revised February 2019) via email to WHCCG.continuingcare@nhs.net

All bids must be clinically reasoned according to patient's needs and accompanied by provider company quotes.

Quotes. All quotes should include a minimum of 5 years servicing and maintenance. This cost will be discounted if item is to be procured via HES. If VAT has been applied to the item inappropriately, the prescriber or CCG B7 can send an exemption certificate to the company to request this is removed.

Exclusions from CHC Equipment Funding:

Standard equipment items for daily living, already offered in statutory equipment stores' catalogues.

Standard items that do not require a bespoke prescription that can be procured privately (if care setting does not have a service level agreement with statutory equipment stores).

Small inexpensive items for independent living that are not offered by the HES catalogue, such as dressing sticks, eating/drinks utensils. All patients of AH&C and NHS are expected to purchase their own.

Process for application: (See also attached flow chart).

There is an updated request form revised February 2019 that should be used by all requesters.

Requester /prescriber complete CHC Equipment Application Form with full clinical reasoning, justification and what has already been trialled or considered and ruled out. Quote from supplier for the prescribed item to be provided. Quote should include servicing and maintenance for 5 years, listed separately. This additional funding will be considered in the case of procurement direct from the supplier. If the item is to be procured through HES, this additional cost will not be funded, as this service is already commissioned from HES by the CCG.

If for postural management equipment, photographs of patient/client uncorrected and corrected with item being used, details of successful trial i.e. quote, duration of trial. Photographs should clearly demonstrate that the aims of the item have been achieved.

All bids to be screened by Quality Improvement Lead (Occupational Therapist). Bids will be entered onto a spreadsheet on the V drive.

NHS Continuing Healthcare (CHC) Funded Equipment provision

Items under £850 can be approved by QI Lead, items under £1500 can be approved out of panel by the CCG operational management team, For items over £1500, bids are progressed to Weekly Resources Meeting (WRM) for a decision;

Following Decision:

Email sent by approver (WRM Chair/operational team to QI Lead with decision:

Approve* / Deny / Suspend (decision pending further information).

*If bid has been approved, email should be copied to Finance admin as authority to release funding.

QI Lead will complete the appropriate CHC Equipment - Proceed to Provide form and email Requester, (copied to Case Coordinator & uploaded to caretrack), as follows:

- a. Request Declined - email should explain why it has been rejected and provide guidance for alternatives where appropriate.
- b. Request approved - item is appropriate to be procured via HES.

QI Lead to email both prescriber and HES, attach "CHC Equipment - Proceed to Provide" Form A; Prescriber sends Form A to HES, with quote using HES request forms via TCES. HES raise a purchase order to the manufacturer/provider. Stores invoice CHC quarterly.

Item is delivered to Stores, for them to process and catalogue for servicing and maintenance, take ownership of the item OR Item is delivered directly to patient/client – for bespoke seating the company representative and/or prescriber may need to set the item up for the client before it can be used. If item requires installation (i.e. ceiling track hoists) or set up, company does not deliver to Stores, instead installation is arranged with patient and Stores, a Technician will visit the person at a later date to code the item and put return label sticker on the item.

- c. Request approved – items for procurement direct from provider (due to the care setting of the client). QI Lead to email Prescriber and provider with "CHC Equipment - Proceed to Provide" Form B attached. This acts as both approval and a purchase order, providing invoicing information. Item will then be delivered to the person's home/setting according to arrangement between prescriber and provider. (Servicing and Maintenance. Servicing and maintenance additional costs are required for items that will not be procured via statutory equipment stores.

NHS Continuing Healthcare (CHC) Funded Equipment provision

Return of items when no longer required.

In the event of the patient passing away or Patient's needs change negating requirement for the item:

Items that have been procured via HES, should be returned to the stores via their usual collection service.

Specialist seating only: Southern Health NHS Foundation Trust (SHFT) currently have an arrangement with Hampshire Equipment Stores (HES) that 10 chairs can be stored at their Basingstoke site. If CHC funded, it anticipated that the Specialist Posture Management advisor for SHFT will review the condition of the returned chairs and will advise CHC if chairs are suitable for re-issue or refurbishment. If chairs are not fit for refurbishment they are written off. If chairs are suitable for refurbishment, the chairs are passed to approved provider companies (agreed by SHFT). An arrangement can be made with those providers will issue a credit note to CHC for a proportional value of the item. Currently these items are recorded on a spreadsheet maintained at HES.

Bespoke Sleep Systems. It not anticipated that bespoke sleep systems will be included into this cashback system due to infection control issues. Any items fit for repurpose that can be hygienically cleansed are absorbed back into stores systems for *re-issue*

See Also:

CHC Equipment Application Form

CHC Equipment Request – Proceed to Provide Form A

CHC Equipment Request – Proceed to Provide Form B

CHC Equipment Request – Flow Chart